



भारत सरकार  
GOVERNMENT OF INDIA  
कार्यालय ,प्रधान मुख्य आयकर आयुक्त, मुंबई  
Office Of The

**PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI**

3<sup>rd</sup> Floor, Aayakar Bhavan, M. K. Marg, Mumbai – 20  
(022) 22016691/22077187 Fax: (022) 22079273/22077187  
Email: [mumbai.dcit.hq.pers@incometax.gov.in](mailto:mumbai.dcit.hq.pers@incometax.gov.in)

No. Pr. CCIT/Mum/Personnel/Promotion/SCD Gr.I. Eligibility List/2023-24

Date :-30 /10/2023

**CIRCULAR**

**Sub. :** List of officials eligible for promotion to the post of Staff Car Driver (Grade-I) for the V.Y. 2024 – reg.

A list of officials eligible for promotion to the post of **Staff Car Driver (Grade-I)** for the **Vacancy Year 2024** is annexed hereto.

2.1. The list has been prepared keeping in view the eligibility criteria for promotion to the post of Staff Car Driver (Grade-I) for the Vacancy Year 2024 as per the Income Tax Department (Group 'C') Recruitment Rules, 2003 bearing F.No.A-12018/3/2001-AD-VII notified on 02/09/2003 for Staff Car Drivers. The feeder cadre and eligibility criteria for promotion to the above mentioned post as per the said recruitment rules is as under:-

Post	Feeder cadre and eligibility criteria for promotion
Staff Car Driver (Grade-I)	Six years of regular service as Staff Car Driver (Grade-II), subject to the passing of Trade Test to be conducted by the official(s) to be nominated by the Chairman of the Departmental Promotion Committee based on the following syllabus: (a) Must be able to read English numbers and figures; (b) Must have a thorough knowledge of traffic regulations; (c) Must have good knowledge of petrol and diesel engine working and be able to locate faults and rectify minor running defects; and (d) Must be able to clear Carburetor, Plug, etc. Practical test based on the above. It is provided that : If a junior person is considered for promotion on the basis of his completing the prescribed qualifying period of service in that grade, all persons senior to him in the grade shall also be considered for promotion notwithstanding that they may not have rendered the prescribed qualifying period of service in that grade

	but have completed successfully the prescribed period of probation.
--	---

2.2. As stipulated above, a trade test was conducted on 26.10.2023 and officials who fulfil the eligibility service and who qualified the trade test feature in the present eligibility list.

3. In view of DOPT OM. No. 22011/4/2013-Estt(D) dated 08.05.2017 read with CBDT instructions bearing F. No. HRD/CM/102/10/2017-18/3038 dated 05.09.2017, the crucial date for determining the eligibility for promotion for the vacancy period 2024 is 01.01.2024.

4. In view of DOPT & A.R. OM No. 36011/16/80-Estt.(SCT) dated 27.02.81, the promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category are subject to verification of the caste status. Accordingly, all SC/ST officials featuring in enclosed eligibility list are directed to submit certified copy of Caste Certificate in the O/o Addl. CIT(HQ) Personnel, Mumbai for verification.

5. Objections with regard to the eligibility list annexed hereto, if any should reach this office latest by 14.11.2023.

6. This is an eligibility list and not a seniority list and is subject to directions from higher authorities/CBDT/DOPT/Tribunal/court of law which may have a bearing on the promotion/seniority being affected by this Eligibility list.

Sd/-

(मुदित श्रीवास्तव, भा.रा.से.)

(MUDIT SRIVASTAVA, I.R.S.)

अपर आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Addl. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

Encl:- Eligibility List for promotion to the post of Staff Car Driver (Grade-I) for the Vacancy Year 2024.

Copy forwarded for information and necessary action to:

1. All CCsIT/DGIT(Inv.), Mumbai
2. All Pr.CsIT& Central Charges/DsIT, Mumbai
3. The Addl. CIT (HQ) Admin. Mumbai.
4. The Addl. CIT (HQ) (Vig.), Mumbai
5. All Addl./Jt. CsIT concerned
6. The D.D.Os. concerned.
7. The I.T.O. (HQ) concerned

8. The officials concerned
9. The Secretary, ITEF, Mumbai,
10. The Secretary, IT-SEWA, Mumbai,
11. The Sthaniya Lokadhikar Samiti, Mumbai.

12. Internal Distribution:

- |  |                                  |
|--|----------------------------------|
| a) Establishment Section               | b) Pension Section               |
| c) C.R. Section                        | d) Service Book Cell (Non -Gaz.) |
| e) Recruitment Section                 | f) Field Pay Unit /ZAO           |
| g) Transfer & Posting Section          | h) Notice Board                  |
| i) Rajbhasha Vibhag for Hindi version. |                                  |



(मुदित श्रीवास्तव, भा.रा.से.)

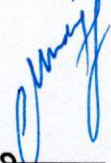
(MUDIT SRIVASTAVA, I.R.S.)

अपर आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Addl. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

<b>ELIGIBILITY LIST FOR PROMOTION TO THE POST OF STAFF CAR DRIVER (GRADE-I) FOR V.Y. 2024</b>					
<b>Sr. No.</b>	<b>Employee Code</b>	<b>Name</b>	<b>Cat.</b>	<b>D.O.B.</b>	<b>Date of entry in the present Grade</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
1	103472	Mr. Pranay Kashinath Mhatre	Gen	22.01.65	15.02.01



(मुदित श्रीवास्तव, भा.रा.से.)

(MUDIT SRIVASTAVA, I.R.S.)

अपर आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Addl. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai