



Office of the
COMMISSIONER OF INCOME TAX (DR) ITAT-1
"F" BENCH,
342A, 3rd Floor, Old CGO Building Annexe,
M.K.Road, Mumbai-400020

No.CIT(DR)/ITAT/'F'- Bench/Record Tender/2017-18

Date: 29.12.2017

NOTICE INVITING TENDER / QUOTATIONS

The office of Commissioner of Income Tax(DR), ITAT-1, `F' Bench, Mumbai invites sealed Tender / Quotations from reputed Company/ Supply Agencies for Record Management. The interested Company / Supplier / Agencies may submit their sealed Tender / Quotation in cover with Details for Record Management Service and allied services such as scanning, retrieval of documents etc.

Interested parties capable to supply the above material may send their representatives who may inspect the site on any working day in the presence of officials of this office. The parties should submit Tender / Quotation(Bid) document sealed in covers and marked with Tender / Quotation must be delivered in this office of the Commissioner of Income Tax (DR), ITAT-1, `F' Bench, Mumbai, Room No. 342 A, 3rd Floor, Old CGO Building Annexe, M.K. Road, Mumbai-400020 till 03:00 P.M. up to 15.01.2017.

TERMS & CONDITIONS:

- a. In case amount of Tender / Quotation is same in two or more cases, preference would be given to more experience party.
- b. The tender comprises of
 - i. Technical Bid
 - ii. Financial Bid

In Technical Bid – The party to furnish the following details –

1. Name of the reputed clients to whom such services provided including Govt. Organizations.
2. GST Number.
3. Income Tax Return copy for the last assessment years.
4. Whether debarred by the client.

In Financial Bid – The party will furnish – quote the lowest amount in rupees indicating applicable taxes if any.

The above information will be published in www.incometaxmumbai.gov.in inviting tenders from the vendors.

S. Padamja

(S.Padamja)

Commissioner of Income Tax(DR)
ITAT-1, `F' Bench, Mumbai