



सत्यमेव जयते

भारतसरकार/GOVERNMENT OF INDIA

कार्यालय/Office Of The
प्रधानमुख्यआयकरआयुक्त, मुंबई

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI

अपरआयकरआयुक्त (मुख्या.) कार्मिक

ADDITIONAL COMMISSIONER OF INCOME-TAX (HQ) PERSONNEL

Room No. 340, 3rd Floor, Aaykar Bhavan, M. K. Marg, Mumbai - 400020

दूरभाष/Tel: (Off.) 022-22016691/22077187/Fax: 022-22079273/22077187

ईमेल/Email: mumbai.dcit.hq.pers@incometax.gov.in

No. Addl. CIT(HQ)Pers/Exam -2020/Venue & Seating Arrangement/2020-21

Date : 29 .09.2020

: CIRCULAR :

For information of all the concerned candidates appearing for the Departmental Examinations-2020, following are the details of the examination venues and seating arrangements :

A) Income Tax Officers Examination :

Sr. No	Paper No.	Roll Numbers	Venue Name	Venue Address
1	ITO -Paper I to Paper-IV	All candidates appearing for Income Tax Officers Exam-2020	Kautilya Bhavan	Kautilya Bhavan Near Videsh Bhavan, G Block, Bandra-Kurla Complex, Mumbai - 400 051

B) Income Tax Inspectors Examination :

Sr. No	Paper No.	Roll Numbers	Venue Name	Venue Address
1	ITI -Paper I to Paper-V	All candidates appearing for Income Tax Inspectors Exam-2020	Kautilya Bhavan	Kautilya Bhavan Near Videsh Bhavan, G Block, Bandra-Kurla Complex, Mumbai - 400 051

C) Ministerial Staff Examination :

Sr. No	Paper No.	Roll Numbers	Venue Name	Venue Address
1	MS -Paper I to Paper-V	All candidates appearing for Ministerial Staff Exam-2020	Kautilya Bhavan	Kautilya Bhavan Near Videsh Bhavan, G Block, Bandra-Kurla Complex, Mumbai - 400 051

Note : The nearest Railway Stations for reaching Kautilya Bhavan are as below :

1. Western Railway : Bandra Station
2. Central Railway : Kurla Station
3. Harbour Railway : Kurla Station

(आशीष कुमार पाण्डेय, भा.रा.से.)

(Ashish Kumar Pandey, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

Dy.Commissioner of Income-Tax(HQ)
Personnel, Mumbai.

IMPORTANT INSTRUCTIONS FOR CANDIDATES

1. Keeping into consideration the restrictions put in place on public transportation as well as social distancing guidelines, **the candidates must reach the Examination Centre 45 minutes before the schedule time.**
2. No candidate shall be permitted to enter the examination hall after the commencement of the exam.
3. No candidate shall be permitted to leave examination hall before the end of the exam.
4. On completion of the examination, please wait for instructions from Invigilator and do not get up from your seat until advised. The candidates shall be permitted to move out one at a time only, keeping social distancing guidelines into consideration.
5. All candidates are required to **wear Departmental Identity card and show Admit card** before entering examination hall.
6. All candidates shall maintain social distancing and wear mask throughout the exam.
7. All candidates are advised to carry their own water bottles and hand sanitizers.
8. All candidates must carry their own stationery to be used solely by them and it should not be shared.
9. Candidates are **NOT ALLOWED** to use **MOBILE PHONE** inside examination hall.
- 10 No candidate should adopt any unfair means or indulge in any unfair examination practice. It may be noted that the as Examination centre shall be under **CCTV SURVEILLANCE.**