



सत्यमेव जयते

भारत सरकार/GOVERNMENT OF INDIA

कार्यालय / Office of The

प्रधान मुख्य आयकर आयुक्त, मुम्बई

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI

अतिरिक्त आयकर आयुक्त (मुख्यालय), कार्मिक, मुंबई

ADDL. COMMISSIONER OF INCOME TAX, (HQ) PERSONNEL, MUMBAI

कमरा सं. ३४०, तीसरी मंज़िल, आयकर भवन, महर्षि कर्वे मार्ग, मुंबई - ४०००२०

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No. Addl.CIT(HQ)Pers./MS Exam-2023/Admit Card & Books/2023- 24

Date: 23.08.2023

: CIRCULAR :

All candidates appearing the Departmental Examination for Ministerial Staff - 2023 are hereby informed that:

1. The **Admit Cards** for **MS Exam - 2023** will be issued on **29.08.2023 and 30.08.2023 between 11.00 a.m. and 05.00 p.m.** in **ASK counters nos. 17, 18 & 19 on the ground floor** of Aayakar Bhavan, Mumbai.
2. The **set of seven books for the candidates appearing for the Ministerial Staff Exam Paper-2 Office Procedure (FRs, SRs, GFRs, etc)(with books)** will also be issued on **29.08.2023 and 30.08.2023** in **ASK counters nos. 17, 18 & 19 on the ground floor** of Aayakar Bhavan, Mumbai.
3. The books for Paper-2 will be issued to candidates in English or Hindi as per the language selected by them in the Application form.
4. All the candidates appearing in **Paper-2 Office Procedure (FRs, SRs, GFRs, etc)(with books)** should collect the books on the above mentioned dates and carry the same with them to the examination hall. **No books will be provided in the exam halls under any circumstances.**
5. The candidates appearing in **Paper-2 Office Procedure (with books)** will be required to sign an undertaking to return the books in good condition, after completion of the examination.
6. If the **books are lost, damaged or defaced** in any manner the **cost of the books will be recovered from the salary of the candidate** to whom the book is issued.

7. The books are to be returned back strictly on **11.09.2023 and 12.09.2023** **between 11.00 a.m. and 05.00 p.m.** only in **ASK counters nos. 17, 18 & 19** on the **ground floor** of Aayakar Bhavan, Mumbai.



(डॉ. आशिष अ. काटे, भा.रा.से.)  
(Dr. ASHISH A. KATE, I.R.S.)  
आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई  
Dy. Commissioner of Income Tax (HQ)  
Personnel, Mumbai

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