



सत्यमेव जयते

भारत सरकार/GOVERNMENT OF INDIA

कार्यालय/Office Of The

प्रधान मुख्य आयकर आयुक्त, मुंबई

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI

संयुक्त आयकर आयुक्त (मुख्या.) कार्मिक

JOINT COMMISSIONER OF INCOME-TAX (HQ) PERSONNEL

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No. Jt.CIT(HQ)Pers./Prom./Elig. List-T.A. V.Y. 2023/2022-23

Date: 06 /01/2023

C I R C U L A R

Sub:-Circulation of list of officials eligible for promotion to the post of Tax Assistant for the Vacancy Year 2023 - reg.

A list of officials eligible for promotion to the post of **Tax Assistant [Level-4 of Pay Matrix (Rs.25,500 - Rs.81,100) of 7th CPC]** for the **Vacancy Year 2023** is annexed hereto.

2. As per the Income Tax Department (Group 'C') Recruitment Rules, 2015, notified on 18/12/2015 vide Notification G.S.R. 990(E) bearing F. No. HRD/CM/121/08/2014-15/Dy.No.1605/2015-Ad.VII, the feeder cadres and eligibility criteria for promotion to the post of Tax Assistant are as under:-

"Group 'C' employees viz. Multi Tasking Staff, Lower Division Clerk, Notice Server, Record Keeper and Senior Gestetner Operator in Pay Band-I with five years regular service in the grade including in the erstwhile Group 'D' having passed:

- i. *Matriculation or equivalent examination;*
- ii. *Having qualified the prescribed departmental examination for data entry skill for 5000 key depressions per hour;"*

Note:

"Where juniors who have completed their qualifying service or eligible service are being considered for promotion, their seniors would also be considered, provided they are not short of the requisite qualifying service or eligibility service by more than half of such qualifying or eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service."

3. The C.B.D.T., vide its letter F. No.HRD/CMD-II/122/05/Prom.-Sen.(TA)/2083 dated 28.06.2019, has clearly outlined in the reply to Para 4(ii)

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of the said letter that the promotion to the cadre of TA is to be given in the following manner:-

"List of eligible candidates for promotion to the post of TA has to be prepared in the following manner:-

(I) Prepare a list of those who fulfill ALL the following conditions given in RR:

a) 5 years regular service in the concerned region in the Grade (MTS/NS/LDC/Record Keeper/Sr. Gest. Op.) including service rendered in the erstwhile Group 'D'.

b) Having passed Matriculation examination or equivalent.

c) Having qualified the prescribed Department Examination for data entry Skill for 5000 key depressions per hour.

(II) After that, arrange the list as per date of passing the data entry skill test (amongst those whose name appears in the list as step 1)."

In view of the above, the said eligibility list has been prepared following the Recruitment Rules and also the date/year of passing the data entry skill test. This eligibility list, therefore, in view of the above Circular, supersedes any other list prepared in earlier years.

4. In view of DoP&T OM. No. 22011/4/2013-Estt(D) dated 08.05.2017 read with CBDT instructions bearing F. No. HRD/CM/102/10/2017-18/3038 dated 05.09.2017, the crucial date for determining the eligibility for promotion for the vacancy period 2023 is 01.01.2023.

5. Further vide OM No. AB-14017/17/2018-Estt.RR dated 12th August, 2021, DoP&T has granted relaxation of eligibility service delegated to the Administrative Ministry/Department for vacancy years 2021, 2022 & 2023, as indicated in the table below:-

Vacancy Year	Crucial Date	Maximum relaxation eligibility service delegated to the Administrative Ministry/Department
2021	1.1.2021	Upto 3 months for those who have completed eligibility service prescribed in the RRs by 31st March, 2021
2022	1.1.2022	Upto 3 months for those who have completed eligibility service prescribed in the RRs by 31st March, 2022
2023	1.1.2023	Upto 3 months for those who have completed eligibility service prescribed in the RRs by 31st March, 2023

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5.2 Accordingly, for the Vacancy Year 2023 the crucial date of eligibility service is considered as 31.03.2023 while making the eligibility list. Only the names of officials who fulfill the above eligibility service as on 31.03.2023 have been included in the eligibility list annexed hereto.

5.3. The above O.M. issued by DOPT dated 12.08.2021 has been duly reiterated by CBDT instruction vide F.No.A-50050/09/2021-DT/Per dated 30.12.2021.

6. In view of DOPT & A.R. OM No. 36011/16/80-Estt.(SCT) dated 27.02.81, the promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category are subject to verification of the caste status. Accordingly, all SC/ST officials featuring in enclosed eligibility list are directed to submit certified copy of Caste Certificate in the O/o. Caste Verification Cell Jt. CIT(HQ) Personnel, Mumbai for verification.

7. Objections with regard to the eligibility list annexed hereto, if any should reach this office latest by 09.01.2023.

8. This is an eligibility list and not a seniority list and is subject to directions from higher authorities/CBDT/DOPT/Tribunal/court of law which may have a bearing on the promotion/seniority being affected by this Eligibility list.

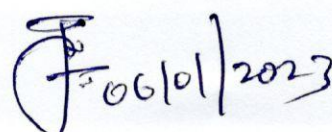
Sd/-
(महेश स. शिंगटे, भा.रा.से.)
(MAHESH S. SHINGATE, I.R.S.)
संयुक्त आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई
Joint Commissioner of Income Tax (HQ)
Personnel, Mumbai

Encl : Eligibility List for promotion to the post of Tax Assistant,
for the Vacancy Year 2023.

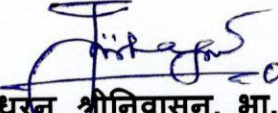
To,
All the Heads of Offices,
Income-Tax Department & SAFEMA/Settlement Commission, Mumbai,
with a request to circulate this amongst all the staff members working under them.

Copy forwarded for information and necessary action to:

1. All CCsIT/DGIT(Inv.), Mumbai
2. All Pr.CsIT & Central Charges/DsIT, Mumbai
3. The Addl. CIT (HQ) Admin. Mumbai.
4. The Addl. CIT (HQ) (Vig.), Mumbai
5. All Addl./Jt. CsIT concerned

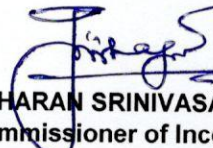
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6. The D.D.Os. concerned.
7. The I.T.O. (HQ) concerned
8. The officials concerned
9. The Secretary, ITEF, Mumbai, IT-SEWA, Mumbai, The Sthaniya Lokadhikar Samiti, Mumbai, The Aayakar Bharati Mumbai, SC & ST Cell, Mumbai.
10. Internal Distribution:
 - a) Establishment Section
 - b) C.R. Section
 - c) Recruitment Section
 - d) Transfer & Posting Section
 - e) Pension Section
 - f) Service Book Cell (Non -Gaz.)
 - g) Field Pay Unit /ZAO
 - h) Notice Board
 - i) Rajbhasha Vibhag for Hindi version.


(गिरिधरन श्रीनिवासन, भा.रा.से.)
(GIRIDHARAN SRINIVASAN, I.R.S.)
आयकर उपायुक्त (मुख्या.) कार्मिक-1, मुंबई
Deputy Commissioner of Income Tax (HQ)
Personnel-1, Mumbai

LIST OF OFFICIALS ELIGIBLE TO THE POST OF TAX ASSISTANT FOR THE VACANCY YEAR 2023

Sr. No.	Employee Code	Name	Cat.	Cadre	Qualification & Dep. Exams	Date of Birth	Date of Appt. In I.T. Dept.	Date of Appt. In present grade	Date of passing CPTP
1	2	3	4	5	6	7	8	9	10
1	146986	Mr. Rajdatta Parshuram Manjarekar	Gen	NS	SSC	12.12.70	01.04.98	06.11.15	11.05.2006
2	108645	Mr. Raju Dhanraj Nagpure	ST	MTS	FYBA-08	01.06.74	30.04.96	30.03.05	19.12.2008
3	164353	Mr. Upendra Kumar Gupta (S/o. Jagdish Prasad Gupta)	OBC	MTS	M.A	18.04.89	25.04.12	25.04.12	04.06.2013
4	170507	Mr. Jyotish Kumar Sinha (S/o. Anant Kumar Sinha)	(OH) SSC	MTS	SSC	12.02.82	14.08.14	14.08.14	23.03.2017
5	170553	Mr. Gautam Kumar (S/o. Naresh Mehta)	OBC (Qualified as Gen)	MTS	Intermediate	04.01.93	25.08.14	25.08.14	15.06.2018
6	154757	Mr. Devram Mahadu Korde	ST	LDC	S.Y.B.A	01.06.78	14.07.05	18.11.13	22.06.2022


 (GIRIDHARAN SRINIVASAN, I.R.S.)
 Deputy Commissioner of Income Tax (HQ)
 Personnel-1, Mumbai