



**Government of India  
Tender Notice**

**Tender Inquiry No.** Pr.CCIT/MUM/Installation CCTV/2021-22 Dated 30.12.2021

**Extension of Tender Notice dated 06-12-2021 vide Tender ID  
2021\_CBDT\_636886\_1 and Tender Reference No. Pr.  
CCIT/MUM/CCTV\_Installation**

**Tender Closing Date:** 18.01.2022 at 01.00 PM

**Tender Opening Date:** 06.12.2021 at 3.30 PM

The Pr.CCIT, Mumbai invites tender from bidders/contractors for the following works:

Nature of Work
Supply, Installation, Commissioning and AMC of 30 IP based 8MP Bullet CCTV Camera System (Day & Night) alongwith Network Video Recorder (NVR) and TV Screen with a view that an area of upto 50 meters from the boundary of the premises is recorded at various residential premises of Income tax Department Mumbai Region with two (02) years Annual Maintenance Contract (AMC) Post warranty period.

The aforesaid tender document submission date has been extended upto 18-01-2022 from 29-12-2021. Sealed quotations are invited from the interested parties for outsourcing of supply, Installation, Commissioning and AMC of 30 IP based 8MP Bullet CCTV Camera System (Day & Night) alongwith Network Video Recorder (NVR) and TV Screen with a view that an area of upto 50 meters from the boundary of the premises is recorded at various residential premises of Income tax Department Mumbai Region with two (02) years Annual Maintenance Contract (AMC) Post warranty period. In this regard, the Scope of Work, Eligibility Criteria, Payment Terms and other Terms and Conditions are enclosed herewith in the tender form. The Envelopes containing Technical Bid and Financial Bid separately should be closed in single envelope and same to be submitted at Room No.345 Aayakar Bhavan, M K Road, Mumbai - 400 020 super scribed with **"Tender- supply, installation, commissioning and maintenance of CCTV Camera System at four residential premises of Income Tax Department Mumbai Region"** latest by 1.00 P.M on 18-01-2022. The vendors who have already submitted their bid documents, need not submit afresh bid document whereas the bid documents received in this office upto 29-12-2021 shall be considered while evaluating the bids technically and financially.






The detailed tender documents containing guidelines for submission of tender/quotations can be downloaded by visiting the CPP portal on <https://www.eprocure.gov.in/epublish/app> and on departmental website [www.incometaxmumbai.gov.in](http://www.incometaxmumbai.gov.in) or the same can be obtained from the office of the Income Tax Officer (HQ) Admin-III, Room No.345, 3<sup>rd</sup> Floor, Aayakar Bhavan, M K Road, Mumbai-4000 20.

Place: Mumbai  
Date: 30.12.2021



  
**(SANTOSH KUMAR JHA)**  
Income-tax Officer (HQ),  
Administration-III, Mumbai



**LIMITED TENDER ENQUIRY DATED 06-12-2021**

**Last date 18.01.2022 at 1 PM**

Sealed quotations are invited from bidders qualifying the eligibility criteria and other terms and conditions mentioned hereunder for outsourcing of supply, Installation, Commissioning and AMC of 30 IP based 8MP Bullet CCTV Camera System (Day & Night) alongwith Network Video Recorder (NVR) and TV Screen with a view that an area of upto 50 meters from the boundary of the premises is recorded at various residential premises of Income tax Department Mumbai Region with two (02) years Annual Maintenance Contract (AMC) Post warranty period.

**A OVERVIEW OF WORK**

Scope of the work is to provide Turnkey Solution of CCTV Camera System installation that includes supply of goods as well as services but is not limited to installation only. It should cover for supply, Installation, Commissioning of 30 IP based 8MP CCTV Bullet camera (Day & Night) with a view that an area of upto 50 meters from the boundary of the premises is recorded and further two years Annual Maintenance Contract (AMC) Post Warranty period at four residential premises of Income tax Department Mumbai Region. Supply, Installation and Commissioning as well as Annual Maintenance of CCTV Camera System has to be carried out at the following locations of residential premises of Income Tax Department Mumbai Region:

<b>Sr. No</b>	<b>Name of the Premises</b>	<b>No. of Camera (8 MP Bullet Camera)+ NVR+ Screen</b>
1.	New Income Tax Officers Residential Colony, Goregaon(E), Mumbai	08+1 NVR(08 channel) + 1 TV Screen 43 inch
2.	Old Income Tax Colony and Guest House, Goregaon(E), Mumbai	06+1 NVR (08 channel) + 1 TV Screen 43 inch
3.	Income Tax Colony, No.13, Rambaug, Powai, Mumbai	08+1 NVR(08 channel) + 1 TV Screen 43 inch
4.	Income Tax Colony, No.15, Rambaug, Powai, Mumbai	08+1 NVR(08 channel) + 1 TV Screen 43 inch
	<b>Total</b>	30+4 NVR (08 Channel) + 4 TV Screen 43 Inch.

ii. The supply, installation and commissioning of specifications of CCTV camera surveillance system and its peripherals which includes Rack, IP based 8 MP Bullet Camera ( Day & Night), Switch 8 Channel NVR, Monitor, Cable, Hard disk to store



60 days video recording, Conduits and other accessories like SITC of 4x4 JB & pole mount Bracket, RJ45 Connector, Cassing Patti- 25 mm conduit, Cat-6 cable, Gigabit 8 Port Network Switch- at control Room, Media Convertor, Fiber Termination Box, TV Screen, UPS, Pole for Camera and Digging/Excavation Job/ Refilling/Electric Connection etc. of 30 cameras in the periphery of premises on the above mentioned locations shall be provided.

iii. The control and monitoring of such system shall be available at all the respective premises. All necessary cabling/wiring/sockets/switches and allied infrastructure conforming to respective quality / standard norms are also included in the scope of this job.

iv. In addition to the specifications mentioned above the bidder is required to supply the equipment meeting or exceeding the following minimum technical specifications/features:

Equipment	Minimum Specification/Features
8 MP Bullet Camera	Infrared Waterproof HD Resolution 1080P Ceiling or Wall Mount
Display	Size of Display should be 43 inch and above with resolution of 4K or 8K

The bidders are advised to visit the above mentioned sites before quoting bid for the tender. Bidder shall be responsible for the above mentioned scope of work/services and shall be the Single Point of responsibility for the end user/client officers/officials for the entire period of warranty period and two years comprehensive annual maintenance contract post warranty period.

**Supply and Installation of the CCTV Surveillance System:**

- Supply, install, operate, maintenance and provide warranty & related support services for hardware and upgrade/update/enhancement for system software, as detailed out in technical specifications, including related software, firmware etc. for the warranty period and 2 years post warranty period from the date of commissioning for all supplied items at peripherals of above mentioned premises of Income Tax Department Mumbai Region. Additional material/hardware/software/services as may be required to be supplied without any additional cost.
- Any software and firmware upgrade/enhancement/engineering changes applicable to the hardware and software supplied should be provided for the warranty period as well as for 2 years AMC post warranty period.



- Providing detailed architecture diagram of Test & Development, Quality and Production environment setup for optimum performance, security, scalability and desired uptime requirement. The contract should include all other supporting material as per the requirement to ensure smooth implementation. In that context, it is a 'turn - key' assignment.
- The System Integrator will need to provide a detailed implementation plan including the architecture diagram, strategy, approach, and delivery of materials, specific issues, and their resolutions. Detailed implementation and post - implementation processes and procedures
- Bidder has to provide the services for configuring and installing the hardware, deploying and installing the system software as per the requirements (porting of the application)/testing/integration of various hardware and software, as may be needed at site without any additional cost for the period of warranty period and 2 years post warranty period.
- Bidder has to collaborate, coordinate and deploy manpower to ready the entire project setup. Bidder must build in the cost for the same, if any under implementation services.
- Bidder should have a back-end/back-to-back support contract/agreement/ arrangement for services including supply of spare parts, expertise requirements etc. with the Original Equipment Manufacturers (OEMs) of CCTV peripherals which includes the post-sales support activities to meet the Service Level Agreement (SLA) mentioned for the entire solution period.
- Costs must include cost of delivery at designated locations on abovementioned chart, transit handling and insurance, government duties etc. as may be applicable. Taxes shall be shown separately as in financial bid and should include all applicable taxes as on date of bidding. Taxes not quoted shall not be paid to the Bidder.
- Provide on-site warranty support as stated in Minimum Technical Specifications Warranty Clause for all the supplied items.
- Bidder has to ensure seamless integration of quoted Hardware & software product with applications and also has to provide the material/services which are not mentioned in minimum technical specification but required to complete the turnkey solutions without any additional cost invariably.



- Bids shall be considered only in those cases where the bidder has quoted for the entire scope of the work.
- **Bidder has to submit the OEM compliance letter showing line by line compliance with tender specification.**
- Bidder has to submit the full compliance of the tender terms & condition, scope of work and service level agreement.
- Bidder has to strictly adhere to Service Level Agreement
- The server and storage products if used in virtualized environment for video management software, necessary Installation/re-installation of VMS, configuration and implementation support in future if required shall be provided by successful bidder.

**B Overview and Ensuring Solution of CCTV Surveillance System**

- The envisaged CCTV Integrated Video Surveillance system shall be IP based & ONVIF System with distributed architecture having control room at the installed location & viewing facility at the all 4 residential premises of Income-tax department as and when required. Fixed Day and Night Surveillance of area of upto **50** meters from boundary of the premises to be recorded, the Cameras shall be used at informed location. All the cameras should be capable to record all the activities even zero light.
- The Solution should capture, store, and analyze digital Video images with audio to enable central monitoring, increase operational efficiency, reduce liability, minimize risk and secure people & property.
- The digital conversion should ensure secure and ready video access from virtually anywhere on network. Authorized personnel should be able to check the images of specific locations, people, and events, anytime and anywhere, without reviewing countless hours of video recordings.
- The system should be provided with weather proof IP Fixed Camera, lens, housing & mountings to capture video with which, would be viewed & controlled through the Video Management Software, recorded and stored.
- **The NVR shall make continuous recording of all cameras for 24 hrs x 7 days with hardware should have adequate storage for a period of 60 days.** System Integrator should provide the exact storage calculation. If necessary, additional storage in form of hard disk drive shall be provided by



the Bidder. Bidder should provide Wireless mouse for each location for viewing & managing NVR.

- Arranging tools, tackles, machinery, test instruments, consumables, skilled manpower etc. complete in all respects for installation, testing and commissioning of the system.
- Preparation of Functional Design Specifications, Documents, Factory Acceptance Test Procedures, Site Acceptance Test & Final Acceptance Testing Procedures etc. and obtaining approval from the Income Tax Department.
- On completion of the works and before issue of certificate of completion, the bidder shall provide inbuilt documents including manuals and operating instructions, software, software keys/passwords and training to Department's personnel in all aspects of system design, theory of operation of equipment, functional details, trouble shooting and familiarization with systems as per scope of work etc.
- The intent of the specifications is to cover the turn key responsibility for (1) Site survey, selection of equipment and system engineering for design, supply, installation, integration and commissioning of CCTV based security surveillance system and various sub system required to complete the system in all respect (2) The equipment offered together with all services to be performed by the bidder as covered under the specifications of this work shall be fully in compliance with the requirements (3) The bidder shall furnish together with data requirements, complete bill of materials, drawings, technical data, information, technical literature for operation and maintenance and other details required to fully establish the capability and performance of the equipment offer.
- The materials offered together with all services to be performed by the Bidder as covered under the specifications of this work shall be fully in Compliance with the requirements stated herein.
- The Bidder shall be responsible for providing all materials, equipment, installation / maintenance tools and services, specified or otherwise, which are required to fulfill the intent of ensuring operation-ability/ maintainability and reliability of total materials covered under these specifications. The work and materials shall be in compliance with all



applicable, statutory regulations and safety requirements applicable.

- The interpretation of the department in respect of the scope, details and services to be performed by the Bidder shall be binding upon the Bidder.

Applications of the proposed System should include tracking movements/Verification and recognition, through high quality images, of persons and Objects including vehicles. The recordings of the scene of the Jurisdiction shall be helpful in case of enquiries etc. in establishing the truth. If required for any incident Department has rights to call vendor & Vendor has to provide event, time, day, Motion based etc. recording to department's official.

- Software should be able to trigger & pop up Real Time videos on trigger of any Video Analytic Alarm. The software should be able to record for all the cameras with time stamping. If required centrally VMS software through remote location/subdivision camera recording at remote server should be installed by vendor as and when required without any cost. The VMS integration should be done by awarded bidder.
- Drawings and Data Requirements to be submitted by the Bidder for the complete system like:
  - Technical Architecture of Proposed System Complete Bill of Quantity (BOQ)
  - Complete Data Sheet, Complete Material Specification Video Management and Software specification Test Records and Commissioning Documents.
  - Diagrams and Wiring connection.
  - Operation and Maintenance Manual As Built Drawings
- The Department and its representative shall have the right to inspect and test each equipment at all stages of production and commissioning of the system. The inspection and testing shall include but not be limited to raw materials, Components, sub-assemblies, prototypes, produced units, guaranteed Performance specifications, etc. For factory inspection and testing, Bidder shall arrange all that is required e.g. quality assurance personnel, space, and test Gear etc. for successfully carrying out of the work by the departmental official at the Manufacturer's work.
- During Site Acceptance Tests the performance of each equipment and



system as a whole shall be measured and documented. Any failure/ equipment switchover shall be documented. List of all equipment, spares/ components etc. shall be prepared. If during 'Site Acceptance Test' any defect is noticed in the system, the Bidder shall rectify/ replace the same to the satisfaction of Income Tax department at no extra cost.

**C     Helpdesk Services**

- Provide Help desk solution that enables end users to log their complaints or requests and tracks the same till the resolution.
- 24 x 7 hrs Help Desk facilities for user will be provided.
- Bidder shall set up a centralized helpdesk to log complaints of the users and issue the log ticket number and communicate the corrective measure. Bidder shall provide Customer support interface with E-Mail, online, telephone and onsite support.
- Bidder will have to maintain Service call register for the supplied items and submit the call log on monthly basis to department as per the format specified.

**D     Service Level Agreement (SLA) reporting:**

- Minimum warranty of two years or more on all cameras, DVR, all other equipment is to be provided. In case the brand warranty is than two years, the bidder is required to provide the warranty from his own side to make sure that the warranty on the products is for a minimum period of two years. The bidder will ensure that the services which are required to be provided in the AMC period are also provided during the warranty period either by the respective brand or by the bidder. In case the warranty services are provided by the brand in such a case it will be the duty of the bidder to coordinate with the brand and ensure smooth services and resolution.

In addition to warranty period the bidder is required to provide the AMC for a period of two years.

- Provide warranty/on-site maintenance for CCTV Surveillance system that shall be supplied and installed under this procurement throughout the period of warranty as per SLA.
- The support coverage shall be as per "Service Level Agreement".



- Ensure that all these equipment integrate and function as per the requirements and meet SLAs set out in this document

**E Penalty**

- The penalty will also be applicable when any fault is not attended within 24 hours after call/e-mail/text message from department. In case of occurrence of breakdown of automated surveillance system other than maintenance period, the penalty shall be charged at Rs. 500/- per Camera, per day.
- Unsatisfactory performance during warranty/AMC/Maintenance period will lead to levy of penalty up to maximum of 10(ten) % of the PO value which shall be deducted from the payment due to the contractor.

**F Service Level Agreement**

The Contractor shall have to maintain the service response time during entire contract period. Penalty applicable in case of failure of maintaining the service response time is as mentioned below:

- Time required for the maintenance engineer to report at the site after a request call/e-mail/fax/text message is made by department shall not exceed 24 hours.
- In case of failure of any /all devices of CCTV Surveillance System, the contractor shall be liable to repair/replace the damaged / faulty equipment within 48 Hours of attending complaint at site.
- Vendor shall take necessary precautions to ensure that there is no damage to existing facilities in any form. Cost of damage, if any by action of vendor will be debited to him.
- Sufficient replacement items must be kept on service location to avoid delay in service.

**F Training and Documentation**

Bidder shall provide complete technical documentation of hardware, related software, operating systems configurations and customizations along with necessary diagrams. Bidder/System Integrator(SI) shall also provide project and design documentation. The documents shall include but not limited to:

- Factory/ Site test certificates of various equipments supplied.
- Original Manufacturers manual and warranty cards.



- Installation certificates of all equipment, description of configuration profile as executed for different equipment.
- Troubleshooting chart for all equipment, Standard OEM checklist for installation, maintenance etc., if any. Training documents

System Integrator shall provide training for minimum 1-2 days of installation, configuration, commissioning, monitoring and troubleshooting of various equipment like NVR, storage, Backup system, Mobile access associated software, etc. to department's official. The detailed contents, coverage and methodology for training will be decided mutually by the System Integrator and Department.

- a) System Integrator is to provide course material for each trainee
- b) Training shall be provided through OEM certified professionals & or bidder only.

The training shall be conducted within 7 days from the date of installation.

#### **G     DEPARTMENT SCOPE OF WORK**

- Department will provide earthing pits and earthing point for Suitable power and environmental conditions in departmental premises of all electronic hardware pertaining to CCTV Equipment. Vendor to connect earthing to the equipment and confirm its working.
- Providing regulated power supply for CCTV System shall be in department's scope of work. Vendor to terminate and commission the same.
- IP Address list & Lease line, Broadband connectivity provided by department. Along with related hardware.
- Vendor to ensure the seamless integration with site CCTV client and remote viewing over the connectivity.

Apart from the details listed above, any other items/services/hardware/software required for the successful completion of turnkey project shall be in Vendor's scope without any additional cost.

#### **H     BID Security Declaration**

The Bidders have to submit a "Bid-Security Declaration" in lieu of Bid Security as per **Annexure-C** stating that they will be suspended for three years or for the time specified by the department if they withdraw or modify their bids during the period of validity.



**I     Performance Security**

- (i) The Successful bidder has to submit the Performance Security for an amount of five per cent. of the value of the contract as specified in the bid documents. Performance Security may be furnished in the form of an Account Payee Demand Draft or Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank.
- (ii) Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- (iii) If the bidder seeks exemption from submitting the Performance Security, the documentary evidence in support of the claim of such exemption must be submitted.
- (iv) The Performance Bank Guarantee should be submitted by the successful bidder before the commencement of the work as per **Annexure-D**.

**I     Payment**

- (i) Payment of 80% of the contract amount shall be made on successful installation, commissioning and demonstration of all CCTV Camera System on due certification of satisfactory services by the ITO(HQ) Security, Mumbai and balance 20% shall be made after expiry of 2 years post warranty period on due certification of satisfactory services by the ITO(HQ), Security, Mumbai.
- (ii) The Bidder will not have any legal right to proceed against the Department in the event of late payment due to unforeseen reasons.
- (iii) No demand for revision of rate on any account shall be entertained during the contract period.
- (iv) In case the contractor cannot complete the work successfully, no payment will be made to the contractor. No payment shall be made for the part completion of work.

**J     Eligibility Criteria :**

- (i) The Bidder must have minimum experience of 3 years in supply, installation, commissioning and maintenance of CCTV Camera System in the government department or PSUs.



- (ii) The bidder must have a minimum annual turnover of Rs. 2 Crores from supply, installation, commissioning and maintenance of CCTV Camera System in the last 3 financial year's i.e. 2018-19, 2019-20 and 2020-21.
- (iii) The bidder should have experience of such contract with the contract value of minimum Rs. 8,00,000 in any Government Organization or in any PSU during the last three years.
- (iv) The bidder should have head office/branch office in Mumbai. In this regard, documentary evidence of address in the form of any registered document has to be submitted.
- (v) The service provider should have certification of ISO 9000.
- (iv) Necessary documentary proof and details should be submitted with the quotation documents in respect of item numbers (i), (ii), (iii), (iv) and (v) as mentioned above.

**H. Other Terms and Conditions of the Contract:**

- (i) Bids ones submitted shall not be allowed to be withdrawn and any default after acceptance of the bid shall be deemed to be non compliance of terms of contract.
- (ii) The technical bid must accompany with copies of three Return of Income filed for F.Yrs 2018-19, 2019-20 and 2020-21 and proof of turnover in these years (Return of Income alongwith financials).
- (iii) The Financial Bid will be opened only if the bidder fulfills the eligibility criteria and conditions stipulated in the "Technical Bid"
- (iv) The Income Tax Department reserves the right to accept or reject any bid and to annul the bidding process at any time without assigning any reason and without incurring any liability to the affected bidder or bidders.
- (v) Two separate bids viz. Technical Bid and Financial Bid are to be submitted by each bidder in two separately closed envelops inside one closed envelop.
- (vi) Tender bid should be submitted in a big sealed envelope marked as **"Tender- supply, installation, commissioning and maintenance of CCTV Camera System at four residential premises of Income Tax**



**Department Mumbai Region”** containing two smaller sealed envelopes marked as **“Technical Bid’ & “Financial Bid’**

- (vii) This office reserves the right to terminate the contract even in the initial period of the contract also after giving a week's notice to the contractor if the work of the vendor is not found to be satisfactory.
- (viii) For each default of service Rs.500/- will be charged as penalty.
- (ix) The tender documents are to be submitted in the office of the ITO (HQ) Admn.-III, Mumbai at Room No.345, third floor, Aaykar Bhavan, M. K. Road, Mumbai 400 020 on or before **1:00 PM on 18.01.2022**. No Bid shall be accepted thereafter.
- (x) The quotation will be opened at 3.30 PM on 18.01.2022 in the Room of Pr.CIT, ReFAC-AU-14, Mumbai.
- (xi) The decision of Income Tax Department, Mumbai shall be final in all matters of selection of the contractor for supply, installation, commissioning and maintenance of CCTV.

The bidders can contact in O/o the ITO (HQ) Administration.-III, Mumbai at Room No.345, 3<sup>rd</sup> floor, Aaykar Bhavan, M. K. Road, Mumbai 400 020 for further details during office hours.



**SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF CCTV**

**ANNEXURE-B**

**FINANCIAL BID (to be closed in separate envelop)**

1	Name & Address of the Bidder	
2	Telephone Nos. of the Bidder	
3	Rate (Excluding Taxes) for the contract in rupees.	Rs.(in fig.) _____  (in words) _____  _____
4.	GST (if applicable)	
	Total	

(Name & Sign of the Authorised Signatory)



## SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF CCTV

## ANNEXURE -A

**TECHNICAL BID (to be closed in separate envelop)**

1	Name & Address and Telephone Nos. of the Bidder		
2	P.A.N		
3	Existing Clients of the Bidder (List to be attached for the last 3 Asst. years i.e. 2019-20, 2020-21 and 2021-22 (Proof to be attached as per Tender Notice)		
4	Annual Turnover(Proof to be attached)	A.Y. 2019-20	
		A.Y. 2020-21	
		A.Y. 2021-22	
5	Details regarding experience in the field(Proof to be attached)	Name of the Organization:_____          Contract Period:_____	
6	GST no. & Registration Certificate (Copy to be attached)		

(Name & Sign of the Authorized Signatory)



**Annexure-C**  
**Bid-Security Declaration**

To  
The Pr. Chief Commissioner of Income-tax  
Aayakar Bhavan, M K Road  
Mumbai - 400 020.

Reference: (1) Tender Reference No. \_\_\_\_\_ of Income-tax  
Department, Mumbai.

I/We , ..... irrevocably declare as under:

I/We understand that, as per Clause ..... of Tender/bid conditions, bids must be supported by a Bid Security Declaration in lieu of Earnest Money Deposit.

I/We hereby accept that I/We may be disqualified from bidding for any contract with you for a period of Three years from the date of disqualification or for the period as may be notified by you, if,

- 1) I am /We are in a breach of any of the obligations under the bid conditions,
- 2) I/We withdraw or unilaterally modified/amended/revised, my/our Bid during the bid validity period specified in the form of Bid or extended period, if any.
- 3) On acceptance of our bid by Income-tax Department, I/we fail to deposit the prescribed Performance Bank Guarantee or fail to execute the agreement or fail to commence the execution of the work in accordance with the terms and conditions and within the specified time.

Signature:

Name & designation of the authorized person signing the Bid-Securing Declaration Form:

Duly authorized to sign the bid for and on behalf of: \_\_\_\_\_  
(complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ month, \_\_\_\_\_ year.

(Note: In case of a Joint Venture, the Bid Security Declaration must be in the name of all partners to the Joint Venture that submits the bid).



**ANNEXURE-D**  
**FORMAT FOR PERFORMANCE BANK GUARANTEE**

Date:

Bank Guarantee Number:

To,  
Zonal Accounts Officer, CBDT,  
Income Tax Department,  
Aayakar Bhawan, Maharishi Karve Road,  
Mumbai 400 020.

1. In Consideration of "Zonal Accounts Officer, CBDT, Income-tax Department, Aayakar Bhawan, Maharshi Karve Road, Mumbai 400 020." (herein after called the "**Client**"), had placed an order which expression shall include any amendments/alterations issued by the "**CLIENT**" (herein referred to as "the Letter of Intent"); on "M/s \_\_\_\_\_", a \_\_\_\_\_, through Shri/Smt. \_\_\_\_\_ (the \_\_\_\_\_), having its registered office at Mumbai at \_\_\_\_\_ (hereinafter referred to as the "**Contractor**"); for execution of supply, installation, implementation, commissioning, training, providing user manual, providing 12 months warranty and 5 years post warranty AMC for the total solution including all hardware, software, materials, services and support etc. for providing a Integrated Video Surveillance System/CCTV Surveillance for Aayakar Bhavan, Mumbai for the "**CLIENT**" to be deployed at Income-tax Department, Aayakar Bhavan, Maharishi Karve Road, Mumbai 400 020, We, (name of the bank), having our registered office at Mumbai and a Branch at (address of the branch) and having agreed not to insist upon immediate payment of security deposit for the fulfillment and performance of the said agreement in terms thereof on production of an acceptable bank guarantee for Rs. \_\_\_\_\_ /- . (Rupees \_\_\_\_\_ only)
2. We, (name of the Bank), (address of the bank branch) (hereinafter referred to as "the Bank") at the request of the "**Contractor**" do hereby undertake to pay the "**CLIENT**" an amount not exceeding Rs. \_\_\_\_\_ -(Rupees \_\_\_\_\_ only) against any loss or damage caused to or suffered or would be caused to or suffered by the "**CLIENT**" by reason of any breach by the said Contractor of any of the terms of conditions contained in the said order.



3. We, (name of the Bank), undertake to pay to the "CLIENT" the guaranteed money so demanded notwithstanding any dispute or disputes raised by the "Contractor" in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

4. We, (name of the Bank), further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the "CLIENT" under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or the "CLIENT" certifies that terms and conditions of the said Agreement have been fully and properly carried out by the said "Contractor" and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before, , we shall be discharged from all out liability under this guarantee thereafter.

5. We, (name of the Bank) further agrees with the "CLIENT, that the "CLIENT shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement, or to extend time of the performance by the said Contractor from time to time, postpone for any time or from time to time any of the powers exercisable by the "CLIENT against the Contractor, and to forebear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relived from our liability by reason of any such variations extensions being granted to the said Contractor or for any forbearance, act or omission on the part of the "CLIENT or any indulgence by the "CLIENT to the said Contractor or by any such matter of thing whatsoever which under the law relating to sureties would, but for this provision have effect of so reliving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank.

7. We, (name of the Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consents of the "CLIENT in writing.

8. Notwithstanding contained herewith, any advance payment/revenue/payment of bills pertaining to this Bank Guarantee should invariably remitted to (type of account) Account No. \_\_\_\_\_ of M/s \_\_\_\_\_ , maintained with us (Name of the Bank/ Branch address with IFSC).



9. Notwithstanding anything contrary contained in any law for the time being in force or banking practice, this guarantee shall not be assignable or transferable by the beneficiary. Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the bank. Any invocation of guarantee can be made only by the beneficiary directly.

10. Notwithstanding anything contained herein above

I. Our liability under this guarantee shall not exceed Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ Only) in aggregate.

II. This guarantee shall be valid upto \_\_\_\_\_ (expiry date).

III. We are liable to pay the guaranteed amount if and only if a claim is made on us in writing on or before \_\_\_\_\_ (claim date).

IV. Thereafter all your rights under this guarantee shall be forfeited and we shall be released from all our liabilities hereunder irrespective of whether the guarantee in original is returned to us or not.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN ABOVE, OUR LIABILITY UNDER THIS GUARANTEE IS RESTRICTED TO INR \_\_\_\_\_ (Rs. \_\_\_\_\_ Only)

OUT GUARANTEE SHALL REMAIN IN FORCE UNTIL \_\_\_\_\_. UNLESS A DEMAND OR CLAIM UNDER THE GUARANTEE IS MADE ON OR BANK IN WRITING ON OR BEFORE \_\_\_\_\_ ALL YOURS RIGHTS UNDER THE SAID GUARANTEE BE FORFEITED AND WE SHALL BE RELIEVED AND DISCHARGED FROM ALL LIABILITIES THEREUNDER.

AUTHORISED SIGNATORY  
(Bank officer/official)

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(Bank officer/official)