



सत्यमेव जयते

भारत सरकार/GOVERNMENT OF INDIA

कार्यालय/Office Of The

प्रधान मुख्य आयकर आयुक्त, मुंबई

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI

अतिरिक्त आयकर आयुक्त (मुख्या.) कार्मिक

ADDL. COMMISSIONER OF INCOME-TAX (HQ) PERSONNEL

Room No. 340, 3<sup>rd</sup> Floor, Aayakar Bhavan, M. K. Marg, Mumbai - 400020

दूरभाष/Tel: (Off.) 022-22016691/22077187/Fax: 022-22079273/22077187

ईमेल/Email: [mumbai.dcit.hq.pers@incometax.gov.in](mailto:mumbai.dcit.hq.pers@incometax.gov.in)

No. Addl.CIT(HQ)Pers./Prom./Rev.Elig. List-Steno-I/2021

Date: 28 /04/2021

## **CIRCULAR**

Sub: Circulation of list of officials eligible for promotion to the post of Stenographer Grade -I(erstwhile Stenographer Grade -II following the RR of 2003) in Grade Pay 4200/- for the Vacancy Year 2021 - reg.

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In compliance to the clarification/instructions issued by CBDT, vide letter F. No. HRD/CM/122/ 8/2011-12/7164 dated 18.01.2021, the Eligibility List issued by this office on 24.12.2020 was cancelled, vide the Circular dated 05.02.2021. However, the CBDT vide letter F. No. HRD/CM/122/ 8/2011-12(Part File)/9346 dated 16.03.2021, has issued further instructions/ clarification, which reads as under:-

**"...2. In this context, I am directed to convey that since the Recruitment Rules for the post of Stenographer Grade-I are in the process of being referred to the DoP&T for approval, the replies to query nos. 2 & 3 of the current instructions of 18.01.2021 referred above may be put up on hold for the time being."**

2. In view of the above, a list of Stenographer Grade-II (RR-2010) (erstwhile Stenographer Grade-III with pay scale 4000-6000, PB-I )) in GP -2400 eligible for promotion to the post of Stenographer Grade -I(erstwhile Stenographer Grade -II) (Pay scale 5000-8000 in PB-II, following the RR of 2003, in Grade Pay -4200/-) **[Level 6 of Pay Matrix (Rs. 35,400 - Rs. 1,12,400) of 7<sup>th</sup> CPC]** for the Vacancy Year 2021 is annexed hereto.

3. The list has been prepared keeping in view the eligibility criteria for promotion to as prescribed in the Income Tax Department (Group 'C') Recruitment Rules, 2003, notified on 02/09/2003, under G.S.R.321, directions of the CBDT vide F. No. HRD/CM/102/10/2014-15/9351 dated 23.02.2017 and DoPT OM dated 06.09.2007 read with the decision of Hon'ble Apex Court in the case of UoI Vs V Ramakrishnan.

3.1 Further, the Recruitment Rules notified on 02/09/2003 also provides that:

**"If a junior person is considered for promotion on the basis of his completing the prescribed qualifying period of service in that grade, all persons senior to him in the grade shall also be considered for promotion, notwithstanding that they may not have rendered the prescribed qualifying period of service in that grade but have completed successfully the prescribed period of probation."**

4. In view of DoP&T OM. No. 22011/4/2013-Estt(D) dated 08.05.2017, the crucial date for determining the eligibility for promotion for the Vacancy Period 2021 is 01.01.2021. Accordingly, only the names of officials who fulfill the above eligibility criteria/conditions as on 01.01.2021 have been included in the eligibility list annexed hereto.



5. The promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category is subject to the provisions of DOP & T order nos. O.M. DO 7 AR OM No. 36011/16/80- Estt.(SCT) dated 27.02.81 and F. No. G. I. DOPT O.M. No. 36011/5/88-Estt(SCT) dated April,1988 and O.M. No. 36012/36(22)/89 - Estt(SCT) dated 16.06.1989. Accordingly all SC/ST officials featuring in the enclosed eligibility list are directed to submit certified copy of Caste Certificate in the O/o Addl. CIT(HQ) Admin, Mumbai for verification **before 05/05/2021.**

6. Objections with regard to the eligibility list annexed hereto, if any, should reach this office **latest by 05/05/2021.**

7. It may be noted that this is an eligibility list prepared as per the eligibility criteria prescribed in RR-2003 and not a seniority list and is subject to directions from higher authorities/ Court of Law which may have a bearing on the promotion/seniority being affected by this Eligibility list.

**Sd/-**

**(किशोर स. धुळे, भा.रा.से.)**

**(KISHOR S. DHULE, I.R.S.)**

अतिरिक्त आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई  
**Addl. Commissioner of Income Tax (HQ)**  
**Personnel, Mumbai.**

Encl : Revised Eligibility List for promotion to the post of Steno Grade-I (V.Y. 2021)

All the Heads of Offices,

Income-Tax Department & SAFEMA/Settlement Commission, Mumbai,

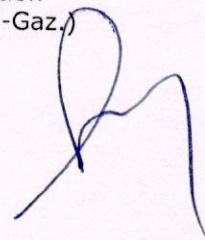
**with a request to circulate this amongst all the staff members working under them.**

Copy forwarded for information and necessary action to:

1. All CCsIT/DGIT(Inv.), Mumbai
2. All Pr.CsIT& Central Charges/DsIT, Mumbai
3. The Addl. CIT (HQ) Admin. Mumbai.
4. The Addl. CIT (HQ) (Vig.), Mumbai
5. All Addl./Jt. CsIT concerned
6. The D.D.Os. concerned.
7. The I.T.O. (HQ) concerned
8. The officials concerned
9. The Secretary, ITEF, Mumbai, IT-SEWA, Mumbai, The Sthaniya Lokadhikar Samiti, Mumbai, The Aayakar Bharati Mumbai, SC & ST Cell, Mumbai.

Internal Distribution:

- |                                       |                                   |
|---------------------------------------|-----------------------------------|
| a) Establishment Section              | (b) C.R. Section                  |
| c) Recruitment Section                | (d) Transfer & Posting Section    |
| e) Pension Section                    | (f) Service Book Cell (Non -Gaz.) |
| g) Field Pay Unit /ZAO                | (h) Notice Board                  |
| i) Rajbhasha Vibhag for Hindi version |                                   |



**(कार्तिक सारेसा, भा.रा.से.)**

**(KARTIK SARESA, I.R.S.)**

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

**Dy. Commissioner of Income Tax (HQ)**  
**Personnel, Mumbai.**



**LIST OF OFFICIALS ELIGIBLE FOR PROMOTION TO THE POST OF  
STENOGRAPHER GRADE-II (OLD) FOR THE VACANCY YEAR 2021**

Sr. No.	Employee Code	Name	Category	Date of Birth	Date of Appointment in	
					I.T. Dept.	Present Grade
1	2	3	4	5	6	7
1	165561	Mr. Raj Kumar Singh (S/o. Harcharan Singh)	SC	04.06.90	05.11.12	05.11.12
2	171819	Mr. Deepak Kumar * (S/o Rajendra Pal)	OBC	07.05.90	30.03.15	30.03.15
3	171806	Miss Sheetal Yadav (D/o Omkar Singh)	OBC	05.04.95	31.03.15	31.03.15
4	171870	Mr. Sanjeev Kumar (S/o. Suresh Chandra)	SC	09.09.85	13.04.15	13.04.15
5	164958	Mr. Sunil Kumar (S/o. Ramdin Mitra)	SC	05.07.87	10.07.15	10.07.15
6	171810	Mr. Arjun Singh (S/o Madan Singh)	SC	10.06.92	31.03.15	31.03.15
7	171813	Ms Rachita (D/o S. P. Marothia)	SC	12.11.88	01.04.15	01.04.15
8	171818	Mr. Sohan Lal (S/o Than Singh)	SC	16.07.94	01.04.15	01.04.15
9	171794	Mr. Lokesh Meena (S/o. Laxmi Narayan)	ST	09.12.86	30.03.15	30.03.15
10	176467	Mr. Lokesh Kumar Meena (S/o Hanuman Sahay Meena)	ST	01.03.82	22.03.16	22.03.16
11	171793	Mr. Ram Kumar Meena (S/o. Shambhu Lal Meena)	ST	01.07.89	30.03.15	30.03.15
12	171792	Mr. Ramesh Meena (S/o. Arjun Lal Meena)	ST	21.08.92	30.03.15	30.03.15
13	173543	Mr. Punit Kumar Tiwari (S/o Indu Bhushan Tiwari)	Gen	31.12.88	17.11.15	17.11.15

\* The official at Sr.No.2 has gone on Inter Charge Transfer to Chandigarh, vide Order No.CCIT(OSD)/I/C PCIT-4/Steno-II/ICT(OUT)/2020-21/943 dated 12.02.2021.



**(KARTIK SARESA, I.R.S.)**

**Dy. Commissioner of Income Tax (HQ)  
Personnel, Mumbai**